



ARMA Mile High Chapter Board Meeting Minutes

01/08/2008

4-6 p.m.

Meeting was called to order at 4:11PM.

Mollie Taggart moved that the December 2008 meeting minutes be approved as written.
Ebbie Moody was the second
Motion passed by a unanimous vote

1) **President's Report.** Brian Starck

- a. Logo Update – Submitted to ARMA for Approval. E-mailed ARMA again. Brian got an email from Tom Killiam. ARMA is reviewing all chapter logos and will get back to us.
- b. Sharon changed her positions description. Brian has made the changes and it is reflected in the new document.

2) **President-Elect's Report.** Mollie Taggart:

- a. AIEF Update.
- b. By-Laws Update
 - i. Discussion took place around a members suggestion to provide for term limits and striking the words “or until they find a successor.” After lengthy discussion, consensus was reached to leave by laws as are and not to have term limits. This provides more flexibility to the board in future years. However it was understood that the Chairman will take into consideration that the board needs to be a diverse group consisting of new members and veteran members.

Linda Hughes moved to approve the by laws as amended.

Chris Ames – second

Motion passed by a unanimous vote

3) **Chairperson of the Board's Report.** Gregg Luther:

- a. Vendor Update
 - i. Vendor letter has gone out to all vendors. It includes chapter sponsorship opportunities as well as Spring Seminar opportunities in one letter.



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- b. Sponsor for January meeting - D2Xchange is the meeting sponsor
 - c. Sponsor for January Workshop – D2Xchange will sponsor the meal at the workshop
 - d. Recruiting for 08-09 board positions – This process has begun. Gregg has names of a few people that have expressed interest in joining the board.
- 4) **Vice President's Report.** Linda Hughes:
- a. Report on January logistics – The Hotel is holding space for 100 for our Meeting and Workshop.
- 5) **Secretary's Report.** – absent
- a. A search for a new secretary is underway. Bonnie Perez is the choice.
- 6) **Treasurer's Report.** Emily Bone:
- a. December's Treasurers report has been posted to the SharePoint site.
- 7) **Directors' Reports.**
- a) **Education.** Rebekah Keller:
 - i) Workshop Update.
 - (1) Speakers are confirmed
 - ii) Spring Seminar Update.
 - (1) Spring Seminar – Theme: Mini Sedona conference
 - (2) Speakers not confirmed
 - (3) Vendor letter has gone out
 - (4) Brian wants to begin promoting this.
 - (5) Hotel has been contacted. Contract has not been signed
 - b) **Communication.** Chris Ames:
 - i) Meeting Photos discussed
 - ii) Constant Contact update/survey update.
 - iii) Newsletter update – Chris conducted an informal search of newsletters and found that, in her opinion, ours is near the top. She will be submitting our newsletter in contests to win newsletter of the year.
 - iv) April rim month and this will be promoted on our web site
 - v) Website update –



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- (1) Chris conducted an informal search of websites and found that, in her opinion, ours is near the top.
- (2) Chris will have something on the website that discusses a meeting in Colorado Springs.

c) **Programs.** Jannette Wesley:

i) **Absent**

c) **Administration.** Genny Garrett:

i) **Absent**

d) **Membership.** Ron Vince:

i) **Absent**

e) **Budget.** Ebbie Moody:

i) Ebbie handed out the year to date budget and the figures were discussed.

8) **Old business - none**

9) **New business - none**

At 6:11PM, Emily Bone moved that the meeting be adjourned.

Ebbie Moody was the second.

Motion passed by a unanimous vote

NEXT MEETING: Tuesday, February 12th 4-6 PM Crown Plaza Hotel.