



ARMA Mile High Chapter Board Meeting Minutes

06/10/2008

4-6 p.m.

Meeting was called to order at 4:08 PM at the Crowne Plaza Hotel Denver Downtown

Present were: President Brian Starck, Chairman of the Board Gregg Luther, Secretary Bonnie Perez, Treasurer Emily Bone, Directors Genny Garrett, Rebekah Keller, and Jannette Wesley

Not Present: Directors Ron Vince, Ebbie Moody, Mollie Taggart, Linda Hughes and Chris Ames

Chris Ames moved to approve the May 2008 meeting minutes. Jannette Wesley seconded. Minutes were approved.

- 1) **President's Report.** Brian Starck
 - a. Leadership Conference Meeting July 10th – 12th
Meeting in St Louis Missouri, 4 days, Wednesday – Saturday,
Registration \$200.00
Stay Omni Hotel, cost \$119 per night
ARMA Board members who will attend this year's conference are Mollie Taggart, Bonnie Perez, Rebekah Keller and the new President Elect if one is appointed.
 - b. Chapter report
 - i. Brian has forms and will ask Chapter members to post on SharePoint.
 - c. Thank you
 - i. Thank you to Brian for his hard work and dedication to the Board. Brian's new position will be the Chairman of the Board.
 - d. Planning meeting
 - i. A planning meeting will be determined after the Leadership Conference. The location has not been determined. Denver Water was a suggested location. Time frame for the meeting will be from 3:00 pm to 7:00 pm.



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- 2) **President-Elect's Report.** Mollie Taggart:
 - a. Absent
 - b. Location of the July Planning meeting will be determined by Mollie Taggart.

- 3) **Chairperson of the Board's Report.** Gregg Luther:
 - a. June meeting
 - i. Hotel is confirmed for the meeting
 - ii. Colorado Rockies for the game and dinner
 - iii. Paula Sutton from ARMA Regional is the coordinator to swear new members into the Denver Chapter
 - iv. Jannette will coordinate the speaker
 - v. 8 people have registered for the meeting only, 12 for the Picnic and 8 for the Rockies baseball game
 - vi. Registration has been confusing

 - b. Officer slate for 2008-2009
 - i. Kathy Kramer did not except a Board Position
 - ii. Administration position open
 - iii. President Elect position open
 - iv. Program Director position open
 - v. New Board positions will be discussed at the July Planning meeting.

 - c. EOY recordkeeping
 - i. Keep track of all important records pertaining to your position on the Board for this year.

 - d. Awards and gifts
 - i. Gregg has selected Board Member of the Year
 - ii. Board members will be given a \$25.00 Visa gift card
 - iii. Sue Gramm will receive her award at the June meeting she was absent at the May meeting

- 4) **Vice President's Report.** Linda Hughes:
 - a. Absent



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- 5) **Secretary's Report.** Bonnie Perez
 - a. No report
- 6) **Treasurer's Report.** Emily Bone:
 - a. June report is posted on the SharePoint Website
 - i. Price for picnic has been dropped from \$25.00 to \$15.00
 - ii. Cash prize for drawing – Keep cap at \$100.00. The cash program will be re-evaluated at the July planning meeting

7) Directors' Reports.

- a) **Education.** Rebekah Keller:
 - i) Spring Seminar Recap
Presenters were great
Comment results were; loved the seminar, liked food and location or some didn't like either
Gregg mentioned that someone came to him and expressed that it was a world class conference
Bonnie reported that Denver Water attendees thought the conference was great including the location and the food
Rebekah expressed that she had trouble confirming speakers and next year they should be confirmed at an earlier date
There was a discussion in regards to changing the traditional May conference to possibly April
Space was great
Food was great
Vendors appreciated the open space and provided great gifts
Gregg will provide a vendors list for Brain
- b) **Communication.** Chris Ames:
 - i) Who will write a report on the Leadership Conference? Not sure Mollie will decide
 - ii) Who will take photos at the conference? Mollie will decide
 - iii) Newsletter award will be announced at the ARMA 2008 Conference
 - iv) Who should attend the dinner? Mollie and Chris will attend the meeting

Jannette motioned to pay for the Awards Banquet at the ARMA Conference, it was seconded by Rebekah



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- c) **Programs.** Jannette Wesley
 - i) Preview for next year
 - (1) No news on programs
 - ii) President of ARMA International is coming to the Chapter in September

- c) **Administration.** Genny Garrett:
 - i) No report

- d) **Membership.** Ron Vince:
 - i) Absent
 - ii) Brian will check for new members

- e) **Budget.** Ebbie Moody:
 - i) Absent

2) Old business

- a) None

3) New business

- a) None

Discussion concludes; Motion was made by Bonnie Perez to adjourn and seconded by Jannette Wesley. Meeting adjourned at 5:25 PM.

NEXT MEETING: No meeting date has been determined for the July Planning meeting